

**South Dakota Family, Career and Community Leaders of America
Board of Directors Meeting Minutes**

Tuesday, April 14, 2020

4:00 – 5:30 p.m.

1.0 Call to Order

2.0 Roll Call and establishment of quorum

2.1 Present are: Charlotte Mohling, Amber Rost, Tim Rhead, Cindy Brace, Carrie Kafka, Nicole Graves, Emma Kopplin, Hannah Owens, Madison Zwinger, Brent Olinger, Brigette Brucklacher, Anne Pankratz, Sheila Volek, Kris Brockhoft, Wendy Conrad, Deb Nelson

3.0 Approval of March Minutes –

- Hannah moved to approve the proposed agenda; Brent seconded the motion and the motion passed.

4.0 Approval of March Minutes –

- Hannah moved to approve the March minutes and Tim Seconded the motion. Minutes were approved as presented.

5.0 Updates

5.1 State Adviser Update and Report—Kris

5.2 State Leadership Meeting – Kris

- There are only about 90 participants registered at this time. There are several categories and levels with only 1 person participating. There are about 93-95 events. Advisers are still updating the Google document of members who are wanting to compete. Kris will create a finalized list of competitors for the advisors to review and approve.
- STAR Events – Advisors will be the room consultants
 - Kris will put together a schedule so she can set up room consultants and judges.
 - Preparing info to go out to competitors – judges questions, link (what to include in shareable folder) and process.

- Getting assistance to put together document to gather shareable folder links for virtual STAR Events and officer interviews
 - 5.2...1 Concern with giving access of links to all if utilizing survey type format to collect data.
 - 5.2...2 An excel document will be prepared for each team that includes links for judges to utilize as judge events.
- Everything to be finalized and sent 4/17/20.
- Judges folders will be organized by event in the Google Drive. They will be able to access event rules/rubrics and participant rubrics. Rubrics will be in excel format so they automatically total scores, but will need to check to make sure input correctly.
- The National board is meeting on 4/22 and will decide at that time whether or not and/or how to hold Nationals. It is possible that they will be virtual but they are planning for both an in person and virtual conference.
- Kris needs judges. Not all regions have brought forward names for judges. Because of this, Kris does need more judges.
 - Charlotte will help write a survey to send to advisors to better understand the problem.
- State Officers:
 - Videos to be sent to voting delegates vs conducting Zoom meetings.
 - May continue to use Zoom for interviews.
 - Officer candidate instructions to go out to officer candidates on Friday, April 17th via mail and email.
 - Options for giving the test could be:
 - 5.2...1 Question Pro - Nicole
 - 5.2...2 Survey tools can act like quiz tools – Deb

- Need to give the candidates ample time to prepare videos but videos need to be loaded on the Thursday or Friday before the meetings.
- Concerns exist relative to the availability of blazers and/or polos with the schools being closed.
- Amber reported that the State Dept of Ed has informed them to cancel everything through June 30.

6.0 Committee Updates

6.1 Programs Committee --

- **Committee Report – Nicole-**
 - Nicole presented the Volunteer agreement form. She worked from an FFA example.
 - It was suggested that it be taken to the DOE lawyers for review. It doesn't have anti-discrimination and harassment language and they may be able to help with that.
 - It was suggested that the by-laws be reviewed to ensure we know how to approve this new policy.

7.0 **National FCCLA Update** – Hannah gave a brief update supporting Kris' report.

8.0 Unfinished Business

- None

9.0 New Business-

9.1 State Meeting Chapter Refunds;

- Brigitte made the following motion and Carrie seconded it. The motion carried.
 - Recommend keeping \$75 chapter fee to pay Adviser in Action \$20 registration fee and utilize for many of miscellaneous expenses still incurring for state officers/advisers, new officers/advisers, national officer candidates, leadership team expenses, plaques not sponsored (Top Honors, Merit Chapter, STAR Event, etc.)
 - Need to collect DLG fees as need to pay bill – waiting to hear back from DLG to request using updated numbers

- Charge \$15 fee per STAR Event participant, leadership team member/candidate, and officer candidates
- Refund regular registration to all participants except for \$1.60 DLG fee if not forgiven.

9.2 Raffle & Silent Auction Baskets:

- It was suggested by Brigitte that the \$\$ that the board members typically spend on silent auction or raffle items be sent to Kris to help defray expenses. There was agreement from board members that that would be appropriate.

9.3 Need a Chairman Elect for the 2020-2021 School Year and a Region 1&2 board member.

9.4 **Next Meeting Date-** June board meeting will be a transition meeting (old and new board members in attendance)

10.0 Adjournment

- Brent moved to adjourn the meeting; Carrie seconded the motion - all vote aye- meeting adjourned.

