

Region Officer Test Study Guide

The *Handbook to Ultimate Leadership* is a great resource to study along with the state and national FCCLA websites.

- 1) State Level
 - a) Organizational Structure-Governance
 - i) Executive Council
 - (1) Number of state officers
 - (2) Designated officers and responsibilities
 - (3) State Adviser
 - (4) State Chapter Adviser
 - ii) State Dues
 - iii) Region Organization – number of regions
 - b) State Publications
 - c) State Projects
 - i) Recognition
 - (1) STAR Events
 - (2) Power of One
 - ii) State Leadership Teams
 - (1) Trends Team
 - (2) National Outreach Team
 - (3) Advocacy Team
 - d) South Dakota FCCLA Board of Directors
- 2) National Level
 - a) By-laws
 - i) Name
 - ii) Sponsors
 - iii) Goal/Mission
 - iv) Motto
 - v) Purposes
 - b) National Dues
 - c) National Headquarters
 - d) Executive Director
 - e) Official Uniform
 - f) Regions
 - g) Official Publications
 - h) National Officers
 - i) National Programs
- 3) Parliamentary Procedure
 - a) Robert's Rules of Order, Newly Revised – terms
 - b) Procedures used to conduct a meeting
 - i) Agenda format
 - ii) Moving a motion
 - iii) Amend a motion
 - iv) Postpone a motion
- 4) FCCLA Creed
- 5) Planning Process